

## Accessing your school folders on your mini-book.

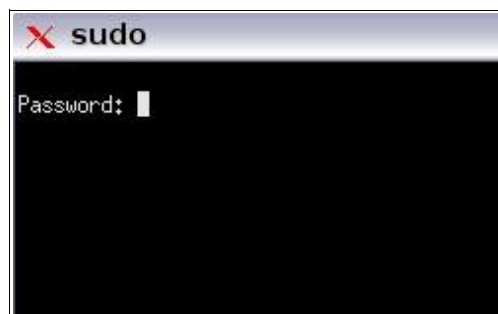
In order to access your school files directly from your mini-book you will need a new version of our custom operating system. This will also free up an extra 1GB of space on the mini-book hard-drive.

To connect to your school folders you will need to be connected to a wireless access point, either in school or at home.

Once connected, wait a few minutes, then click on the 'Work' tab and then the '*connect 2 work*' icon.



When you click on the icon it will bring up a black console screen requesting your password, type your password and press enter.



Once connected a 'School Folder' directory will appear in your home directory.

On a safe (and patient) shut-down the 'school Folder' will be emptied and you will need to 'Connect 2 Work' again before you can access your files.

**BEWARE!** Before using the 'school Folder' link, you need to take into consideration:

**!!!** - The 'School Folder' directory is not on your mini-book, it is a physical short cut to your school area. Do not delete the 'School Folder' folder, this will delete all your school work from your user area. Deliberate deletes/breakages will take considerably longer to fix.

**!!!** - Adding files to the 'School Folder' will take time, because it needs to upload the files (so large files may take a long time). Outside school, this will take even longer, so be patient! Once uploaded to the school, wait at least 2 minutes before shutting down as premature shut-downs could cause the new files to be incorrectly written to your user areas.

**!!!** - If you need to edit/work on the files in your school area, first of all, make a backup of the original file. Then copy the file to your mini-book. Edit these new files on your mini-book. When finished copy them back to your 'school work' folder.

**DO NOT** edit your files live from the 'school work', as files could easily get corrupted.

**!!!** - Please wait a few minutes after starting up and connecting to your wireless access point before trying to connect to your 'school work'.