

## Autumn / Winter / Xmas Booking Confirmation

Telephone: 01273 732323  
 Fax Back: 01273 732006  
 Email: [info@pintxopeople.co.uk](mailto:info@pintxopeople.co.uk)

Name of Host: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Celebration Occasion? \_\_\_\_\_ Number of Guests: \_\_\_\_\_ Time of booking: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_ Minimum spend requirement for the booking: \_\_\_\_\_ Out by time: \_\_\_\_\_

Menu option (circle) :  
 prices are per person attending

Set Menu restaurant £35  
 £30  
 £28

Set Menu deli £20  
 £16  
 £12

Dietary requirements?  
 Vegetarian?  
 Allergies?

Special requirements? (to be completed after consultation meeting)

|                            | £<br>Incremental costs |
|----------------------------|------------------------|
| Food/Menu                  |                        |
| Drinks                     |                        |
| Wine                       |                        |
| Venue Dressing<br>Flowers? |                        |

Quote (to be completed after consultation meeting)

|          | (£ per head x no. persons) |
|----------|----------------------------|
| Food     |                            |
| Drink    |                            |
| Wine     |                            |
| Cocktail |                            |
| Soft     |                            |
| Other    |                            |

Total estimated cost of event £

12% service charge will be added to the bill on the day

### Confirmation Policy

Bookings will not be confirmed until this form is completed and returned to Pintxo People. We pride ourselves on being able to make your party a special occasion and for this we dedicate an entire floor of our business, therefore commercially we need to guarantee the booking and your number of guests with a credit card. Fees for exclusive event hire must meet the minimum spend requirements for that night (agreed above). Any shortfall in this amount will be debited from the credit card named on this booking sheet. (i.e. spend on the event day doesn't meet the minimum spend requirement). An estimation of the total cost of your event will be calculated after an initial consultation meeting. This quotation will differ depending on the elements you require to make your event night special. Deposit amounts are based on the estimated cost of the event, not on the minimum spend. We require a 20% deposit to secure the booking. This is NON-REFUNDABLE and will be debited from your account immediately after the quotation is agreed. Cancellation of the event within 7 days of the booking will result in 50% of the estimated event cost being charged. Cancellation within 48hrs of the booking will result in 100% of the event cost being charged.

I \_\_\_\_\_  
 (Name on card)

accept the terms and conditions of this booking.

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Valid from: \_\_\_\_\_ Issue: \_\_\_\_\_ CSV: \_\_\_\_\_

Signature: \_\_\_\_\_

