

Date: June 3, 2009
To: Pat Keating, Principal
From: Heather Loy, Library Media Specialist
CC:
Subject: 2008-2009 End of Year Reporting



Collection Development:

Fixed Asset Information:

- No. of Books discarded in 2008-2009 = 1468 copies
- No. of Books purchased in 2008-2009 = 206 copies
- Total dollars spent in 2008-2009 = \$2312 (all grant/donation monies)

Book Expenditures for 2008-2009 Total \$2312.03

- | | |
|-----------------------------------|---|
| • <u>Vendor:</u> | <u>Amount Spent – Account(s)</u> |
| • Follett – 140 books | \$2048.86 – Palmetto Silver Award Monies |
| • Townsend Press – 31 books | \$43.17 – Donation-Wagener Friends of the Library |
| • Books-a-Million – 22 books | \$124.00 – Library Book Grant |
| • Booklovers Bookstore – 15 books | \$96.00 – (\$50 ACIRA book grant and \$46 library local funds – books for next years book club) |

Fines & Overdues

PATRON TYPE	#OVERDUE BOOKS	FINES TOTALS	#LOST BOOKS
Sophomores	18	\$256.80	10
Juniors	21	\$140.58	4
Seniors	1	\$104.71	5
Freshmen	27	\$509.57	18
Totals	67	\$1011.66	37

The fine statistics only represent totals from this year. All previous outstanding fine amounts are recorded in SASI and collected by Mrs. Chandler.

According to the Lost/Claimed Return Report, there are 91 items lost this year. The inventory process marked 42 items lost and there are 37 items marked as lost on student records (overdue more than four months and/or students stated the book is lost). This indicates that 12 lost books have been paid for, but not been replaced.

Grant/Awards

I submitted and received a \$50 Aiken County International Reading Association (ACIRA) Book Grant. The grant targeted our Book Club and allowed me, along with additional money from the library local fund, to purchase 15 copies of *My Sister's Keeper* by Jodi Picoult for next year's book club.

Mrs. Mason submitted my name to the ACIRA/Children's Festival's Ivy Inspiration Award that was created "to honor educators who inspire a love for words in young people." The award is given by Karen Petit, children's author, and comes with a \$100 monetary award and since I was unable to attend the Children's Book Festival she has agreed to visit our school in order to present the award. She was to have attended our Career Day activities, but had family emergencies that prevented her attendance.

Library Collection Information:

- Library Materials/Holdings: 4747
- Average Collection Age: 1994 (15 Years Old)

Dewey Range	Description	Avg. Copyright	No. of Copies*
000	Generalities	2002	52
100	Philosophy and Psychology	1999	28
200	Religion	1990	24
300	Social Sciences	1996	305
400	Language	1998	6
500	Natural Sciences/Mathematics	1995	94
600	Technology	1997	189
700	The Arts	1999	152
800	Literature and Rhetoric	1984	545
900	Geography and History	1994	410
FIC	General Fiction	1997	2093
REF	Reference	1992	534
92	Biography	1992	187
PROF	Professional	2000	69
	A/V	2000	44
	Archive	1948	15
	Totals	1994	4747

*In my opinion, any section that has fewer than 100 copies does not adequately represent a Dewey range. The massive weeding of our collection this year has meant that these sections need serious additions made in the coming years. All sections still need development, but in particular these sections need the most help. Martha Alewine at the School Library Media Services (SC State Department of Education) will have a collection development guide published sometime next year. This guide will outline the minimum requirements for each Dewey section of the library collection.

2009-2010 Budgetary Recommendations: Total \$10,000

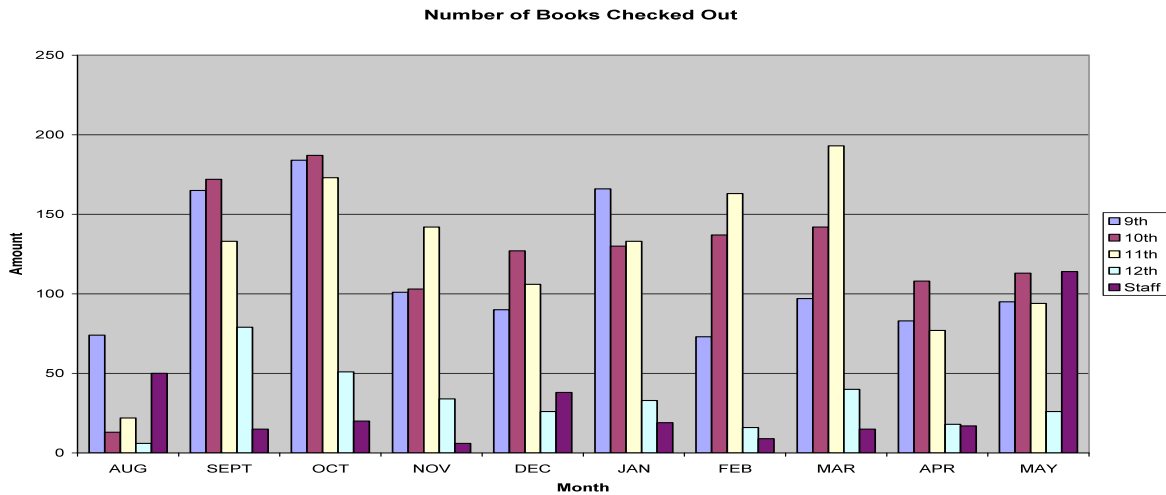
- Library Books and Media: \$6500
(I am asking for \$3500 above the per pupil allotment the district provides.)
- Periodical Subscriptions: \$750
- Library Supplies and Equipment < 1000: \$2000
- Digital Content: \$600 (For Blooms Literary Reference Online)
- Maintenance and Repair: \$150.00 (to have the library printer serviced)

Media Center Usage:

Number of books checked out by month per grade

CLASS	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	Totals
9 th	74	165	184	101	90	166	73	97	83	95	1128
10 th	13	172	187	103	127	130	137	142	108	113	1232
11 th	22	133	173	142	106	133	163	193	77	94	1236
12 th	6	79	51	34	26	33	16	40	18	26	329
Staff	50	15	20	6	38	19	9	15	17	114*	303
Totals	165	564	615	386	387	481	398	487	303	442	4228

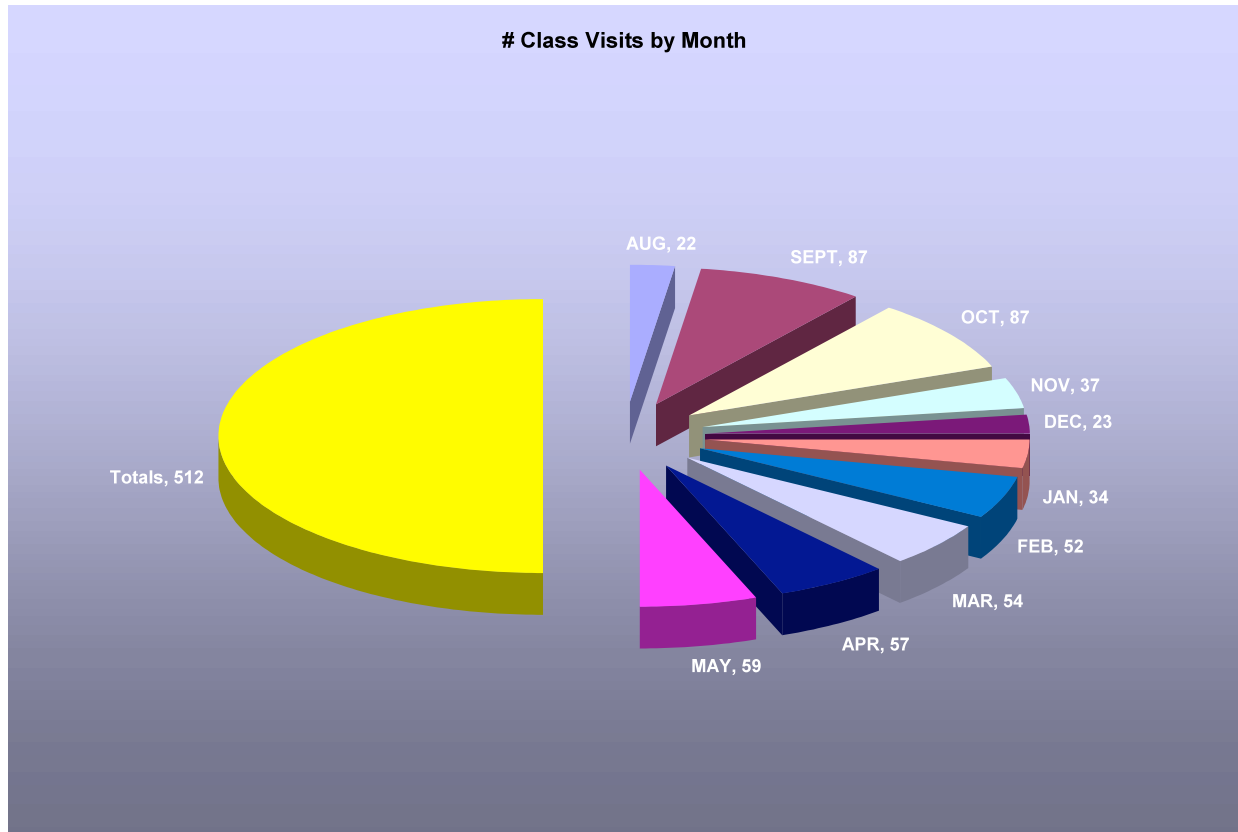
*Unusually high due to class “sets” sent to three classrooms for their pull-out classes.



Collaboration:

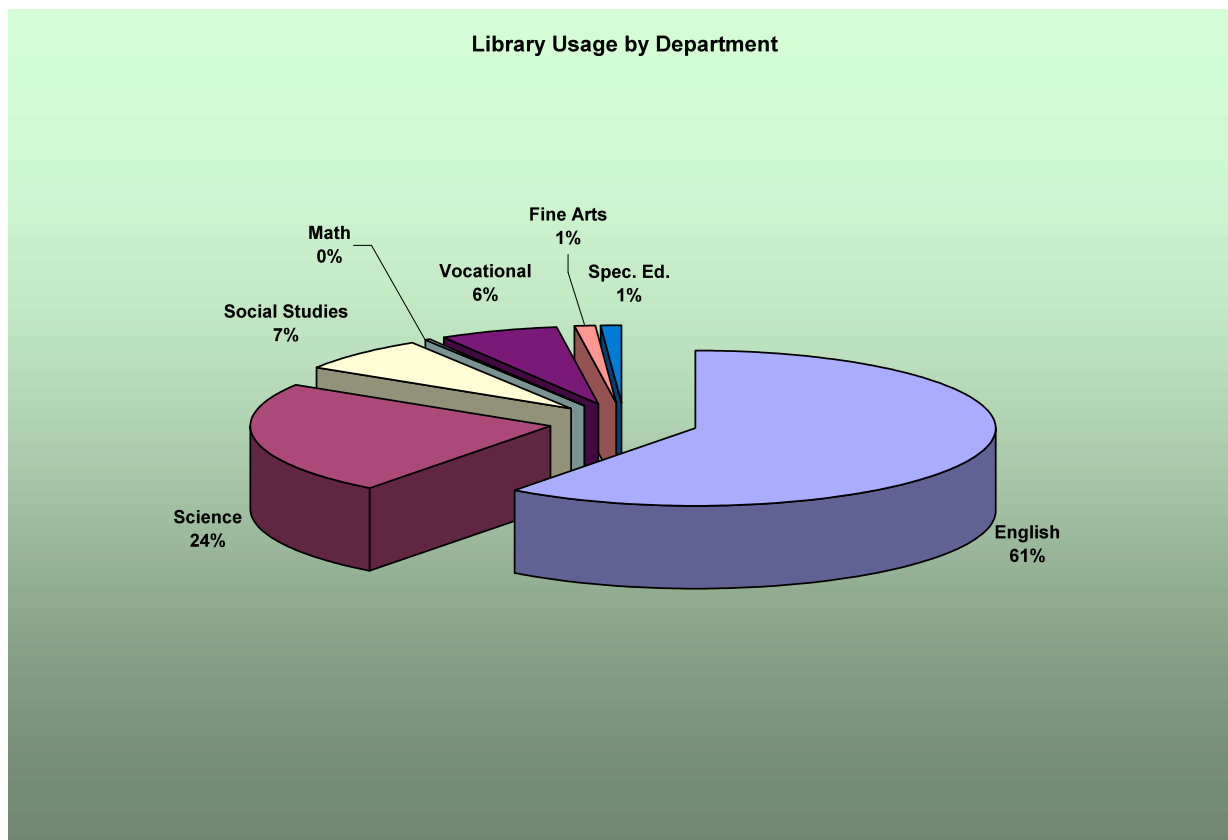
Number of class visits by month

CLASS	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	Totals
# Teaching Days	10	21	21	16	14	18	19	20	17	24	180
Totals	22	87	87	37	23	34	52	54	57	59	512



Number of class visits per month by department

Patron Type	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	Totals
English	19	59	61	19	5	16	39	47	29	14	308
Science	0	15	16	5	10	14	3	0	23	35	121
Social Studies	0	1	6	7	5	3	1	1	5	8	37
Math	0	0	0	0	0	0	1	0	0	1	2
Vocational	3	6	3	6	3	1	7	4	0	0	33
Fine Arts	0	6	1	0	0	0	1	2	0	1	5
Spec. Ed.	0	5	1	0	0	0	0	0	0	0	6



Many teachers use the library resources throughout the school year without formally collaborating with me; however, some degree of collaboration (planning, process, assessment) is done despite the informal nature of the assignments. As always, the English classes utilize the library more heavily than any other department.

One collaborative event I am most thrilled with from this year was the Book Swap session I had with Mr. Evan’s classes. I pulled books from our collection onto a cart and went to Mr. Evan’s classroom. I distributed a book to every student (one that I picked out) and had them read for five minutes. After that time, the student could either keep the book if he/she liked it or give it back to me. I then had a few of the student choose another book from the cart while I distributed books to the rest of the students. We then read for five more minutes with students able to keep or swap the book they were reading. We continued this pattern until all of the students had at least two books they wanted to check out. One book remained in the classroom for their silent reading selection on Fridays and the other they took home for their novel project.

Reading Promotions:

Teen Read Week: Books With Bite @your library

The theme for Teen Read Week was continued throughout the year with adaptations on the definition of “bite.” I purchased a life-sized Dracula figure and set up displays near him around the theme as well as posted booklists on the Library Media Center Webpage. Examples include:

Creatures of the Night to coincide with the release of the latest Twilight book; Just a Bite to promote our short story collection; and Nail Biters to promote mystery and suspense titles.

2008-2009 South Carolina Young Adult Book Award Nominees

As always, I heavily promote the titles on the YABA nominee list each year. The bulletin board outside the library displays the nominee titles. The books on the list can always be found on the corner bookshelf on the circulation desk. Students are encouraged to read titles from this selection. Once they have read at least three of the titles, they are eligible to vote on which book they think should win the award. Voting is in February and the winning book/author is announced at the SCASL annual conference in March.

Banned Book Week (September)

Each year I create a bulletin board display to promote Banned Book Week titles. Not so much to “push” students to read the titles so much as to increase awareness of censorship. I also included this in the “Books w/ Bite” section, as they fit in with the theme of books that cause a stir or have a bite.

Professional Development:

- Education & Business Summit (June 2008)
- Upstate Technology Conference (June 2008)
- Moodle 101 Course & developed WSHS Moodle pages
- Moved all of WSHS existing webpages to Moodle
- EdTech Conference (November 2008)
- South Carolina Association of School Librarians (SCASL) Conference (March 2009)
- Aiken County Media Educators (ACME) (Met four times this year)
- PowerTeacher Introduction Workshop (May 28, 2009)
- Library Media Connection (LMC) Reviewer (This is my sixth year as a reviewer for LMC)
- SCASL 23 Things Project (learn 23 new Web 2.0 tools in a self-taught format)
- Re-designed the Library Media Center Webpage
- Tech Tips & Timely Tidbits blog – had its first anniversary in February.
- Member of the School Leadership Team – assisted with the ERT & 5 Year Renewal Plan
- Site Coordinator for High Schools That Work – attended a site visit to Berkley High School