

Center for Chiropractic & Wellness Patient Missed Appointment Policy

Definitions:

Policy—a method or course of action designed to influence and determine decisions/a guiding principle or procedure.

Appointment—a meeting with someone at certain time or place

Missed—fail to keep, do, or be present at

It is our wish that each and every one of our patients receives the very best care and service possible. Your Treatment Program consists of a specific series of treatments given over a pre-planned time span. If you cannot follow this plan, then you will not receive the desired results.

If we did not insist that you meet all of your appointments, we would be doing you a disservice and it would be indicative that we did not care. We do not want to do you a disservice and we do care about you and the success of your program here. Therefore, we have a few simple rules that we insist you follow:

1. Meet all of your scheduled appointments. Arrange the activities in your life so that this can occur.
2. If you become ill, we still want you to come in, because your treatment will help you recover.
3. If you are unable to make it due to an emergency, please call and let us know so that we can reschedule your appointment
4. With the exception of unexpected emergencies, please call and let us know at least 24 hours in advance to change an appointment.
5. Service charges for missing an appointment are as follows:

Dr. Jennifer Greenfield:

AK/NET/NAET

15 Minute Appt. \$27.50

Brian Kramer, L.Ac.

Acupuncture Initial Consult \$25

1 Hour Treatments \$40

Dr. Jennifer Greenfield, Dr. Darcy Ward, Dr. Thomas Young:

15 minute Chiropractic appointment \$40

30 minute Chiropractic appointment \$60

Kathy Wilson

1 Hour Massage \$37.50

Ion Cleanse:

Cleanse Treatment \$25

****Patients with packages will have one treatment deducted from their package**

**Note: Confirmation calls are made the day before each patient's appointment. These calls are a courtesy service, meant to remind patients of their appointment times. However, failure to receive a confirmation call does NOT validate a missed appointment.*

I have read and understand the above policy

Patient's Name: _____

Signature: _____

Doctor's Signature: _____